



**TOWN OF GRANITE QUARRY
TOWN COUNCIL
REGULAR MEETING
Monday, April 14, 2025
6:00 p.m.**

**Call to Order
Moment of Silence
Pledge of Allegiance**

1. Approval of Agenda

2. Approval of Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting March 10, 2025
- 2) Budget Retreat March 27, 2025

B. Departmental Reports

C. Financial Reports

D. Community Appearance Commission Rules of Procedure

E. Community Appearance Commission Appointment Recommendation

3. Public Comments *(All comments are limited to 3 minutes. No sharing of minutes with other residents.)*

4. Town Manager Update

5. Public Hearing

Zoning Text Amendment 2025-04-14 Stormwater

A. Staff Summary

B. Public Hearing

C. Board Discussion and Decision

ACTION REQUESTED: Motion to adopt Ordinance ZTA 2025-04-14.

Old Business

None

New Business

6. Budget Amendment

Special Projects

ACTION REQUESTED: Motion to approve Budget Amendment FY24-25 #8 as presented.

7. Discussion and Possible Action

Police Department Salary Adjustments

Staff will present the figures for the Police Department Salary Adjustments discussed at the March Budget Retreat.

ACTION REQUESTED: Motion to approve Police Department Salary Adjustments effective April 27, 2025.

8. Discussion and Possible Action

Police Vehicle

ACTION REQUESTED: Consensus to move forward with the purchase.

9. Proclamations

- A. Health-First Municipality
- B. National Child Abuse Prevention April
- C. Professional Municipal Clerks Week May 4-10
- D. National Nurses Week May 6-12

10. Council Comments

11. Announcements and Date Reminders

| | | | |
|--------------|----------|-----------|--|
| A. Thursday | April 17 | 7:30 a.m. | Chamber Power in Partnership Breakfast |
| B. Thursday | April 17 | 9:00 a.m. | Budget Workshop |
| C. Friday | April 18 | | Good Friday – Town Offices Closed |
| D. Wednesday | April 23 | 5:30 p.m. | CRMPO TAC |
| E. Saturday | April 26 | 1:00 p.m. | Arts in the Park |
| F. Monday | May 5 | 6:00 p.m. | Planning Board |
| G. Monday | May 5 | 6:15 p.m. | Board of Adjustment |
| H. Tuesday | May 6 | 5:30 p.m. | Events Committee |

12. Closed Session

Acquisition of Real Property & Attorney-Client Privilege

ACTION REQUESTED: Motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5) to instruct the public body's negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease and N.C. General Statutes Section 143-318.11(a)(3) to consult with an attorney retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.

ACTION REQUESTED: Motion to return to open session.

Adjourn

Agenda Item Summary

Regular Meeting

April 14, 2025

Agenda Item 1

Summary:

The Council may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the April 14, 2025 Town Council Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Second By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

For:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Against:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

In case of tie:

Mayor Brittany Barnhardt

| | |
|---------|--------------------------|
| For | <input type="checkbox"/> |
| Against | <input type="checkbox"/> |

Agenda Item Summary

Regular Meeting

April 14, 2025

Agenda Item 2

Summary:

The Council may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

1) Regular Meeting March 10, 2025

2) Budget Retreat March 27, 2025

B. Departmental Reports

C. Financial Reports

D. Community Appearance Commission Rules of Procedure

E. Community Appearance Commission Appointment Recommendation

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

Second By:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

For:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

Against:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

In case of tie:

Mayor Brittany Barnhardt

For ☐

Against ☐



**TOWN OF GRANITE QUARRY
TOWN COUNCIL
REGULAR MEETING MINUTES
Monday, March 10, 2025 6:00 p.m.**

Present: Mayor Pro Tem Doug Shelton, Council Member John Linker, Council Member Laurie Mack, Council Member Rich Luhrs

Staff: Town Manager/Fire Chief Jason Hord; Town Attorney Zachary Moretz; Finance Director Shelly Shockley; Police Chief Todd Taylor; Public Works Director Colton Fries; Office Assistant/Event Coordinator Debbie Loflin-Benge; Planning, Zoning, and Subdivision Administrator Richard Flowe

Call to Order: Mayor Pro Tem Shelton called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Pro Tem Shelton led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Pro Tem Shelton.

1. Approval of the Agenda

ACTION: Council Member Luhrs made a motion to approve the agenda as presented. Council Member Mack seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting February 10, 2025
- 2) Closed Session February 10, 2025 (*handout*)
- 3) Planning Retreat February 26, 2025

B. Departmental Reports

C. Financial Reports

ACTION: Council Member Linker made a motion to approve the consent agenda as presented. Council Member Luhrs seconded the motion. The motion passed 4-0.

3. Public Comments – There were no public comments.

4. Town Manager's Update

Manager Hord shared highlights from the Town Manager's report in the agenda packet including congratulating Public Works Director Colton Fries on his pesticide certification. The GQSOLID Award nomination period has opened and nominations are being received. Manager Hord completed the grant request for the Blanche and Julian Robertson Foundation. April 14, 2025 from 4:00-6:00 p.m. there will be a drop-in reception before the Regular Council meeting to meet the Council members and staff. The Granite Quarry Fire Department Auxiliary has updated its bylaws and changed its name to the Granite Quarry Public Safety Auxiliary. It now supports the fire department and the police department. A list for ADA ramp improvements is being compiled. There are measures in place to try to reduce speed on Crowell

Lane and Brookwood Drive. A draft version of an updated contract with Faith for police services has been created and vetted by Attorney Moretz. The contract will be sent to Faith for review.

Manager Hord stated the newest full-time firefighter is Alex Crowley. Firefighter Crowley was formerly a volunteer with the department.

Manager Hord and Chief Taylor recognized the winners of the annual awards for the departments:

Junior Firefighter of the Year – Braxton Chambers
Rookie Firefighter of the Year – Engineer Chris Paton
Veteran Firefighter of the Year – Engineer Allen Bennett
Fire Officer of the Year – Captain James Garris
David H. Earnhardt, Jr. Officer of the Year – Officer Matthew Osborne
Police Chief's Award – Officer Joshua Atkins
Top Gun Award – Sergeant Gregory McKinney

Old Business

5. Draft Ordinance

Zoning Map Amendment 2025-02-10-3 Troutman

Mr. Flowe reintroduced the request Zoning Map Amendment and provided an updated ordinance and map as a handout. The ordinance is an amendment to the existing Conditional Troutman TNDO. He pointed out the new street alignment. The public hearing on the ZMA was held at last month's meeting. The issue regarding the three-foot reserve strip has been resolved. Mr. Kostadinov of S&M Financial Group, LLC addressed the Council and confirmed that a contract had been signed. The Town has been given a copy for the record. Council discussion included questions on specifics of the project regarding connectivity, sewer placement, and the number of lots.

ACTION: Council Member Linker made a motion to adopt Ordinance ZMA 2025-02-10-3. Council Member Mack seconded the motion. The motion passed 4-0.

New Business

6. Budget Amendment

Centennial Park Survey

The Budget Amendment for the Centennial Park survey was presented and discussed. Council consensus was given at the February meeting to move forward with the survey.

ACTION: Council Member Linker made a motion to approve Budget Amendment FY24-25 #7 as presented. Council Member Luhrs seconded the motion. The motion passed 4-0.

7. Council Comments

- Mayor Pro Tem Shelton stated a date needed to be selected for the next budget meeting. He proposed March 27, 2025 at 1:00 p.m. There was Council consensus to hold the meeting at that time.
- Council Member Linker asked whether a survey was needed for the Civic Park. Manager Hord stated that it had been necessary and was completed.

8. Announcements and Date Reminders

| | | | |
|--------------|----------|-----------|---------------------------------------|
| A. Wednesday | March 12 | 5:00 p.m. | Centralina Executive Board |
| B. Wednesday | March 12 | 5:30 p.m. | Community Appearance Commission |
| C. Tuesday | March 18 | 5:00 p.m. | Chamber 100th Anniversary Celebration |

| | | | |
|--------------|----------|-----------|---|
| D. Thursday | March 20 | 7:30 a.m. | Chamber Power in Partnership Breakfast |
| E. Wednesday | March 26 | 5:30 p.m. | CRMPO TAC |
| F. Tuesday | April 1 | 5:30 p.m. | Events Committee |
| G. Saturday | April 5 | 9:00 a.m. | Resident Mulch Giveaway |
| H. Monday | April 7 | 6:00 p.m. | Planning Board |
| I. Monday | April 7 | 6:15 p.m. | Board of Adjustment |
| J. Wednesday | April 9 | 5:30 p.m. | Community Appearance Commission |
| K. Saturday | April 12 | 9:00 a.m. | Litter Sweep |
| L. Monday | April 14 | 4:00 p.m. | Meet the Granite Quarry Officials Event |

Adjournment

ACTION: Council Member Luhrs made a motion to adjourn. Council Member Linker seconded the motion. The motion passed with all in favor. The meeting ended at 6:30 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
TOWN COUNCIL
BUDGET WORKSHOP
MEETING MINUTES
Thursday, March 27, 2025, 1:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem Doug Shelton, Council Member John Linker, Council Member Laurie Mack, Council Member Rich Luhrs

Staff: Town Manager/Fire Chief Jason Hord, Town Clerk Aubrey Smith, Finance Officer Shelly Shockley, Police Chief Todd Taylor, Public Works Director Colton Fries

Call to Order: Mayor Barnhardt called the meeting to order at 1:01 p.m.

1. Approval of Agenda

ACTION: Council Member Luhrs made a motion to approve the agenda. Mayor Pro Tem Shelton seconded the motion. The motion passed 4-0.

2. Discussion

Preliminary FY 25-26 Budget Numbers

Manager Hord presented to the Council on preliminary FY 2025-2026 items. Many of the capital expenditures and major/noteworthy items were introduced at the Council's February Planning Retreat. He shared the estimated end-of-year numbers for FY 2024/2025 for reference.

A. Revenues

The current tax rate is .44. The assessed tax base this year is \$425,970,955; \$12,704,391 in Real and Personal tax base over last year and \$1,514,357 in Vehicle tax over last year. Annexation increases are \$28,584. The estimated worth of 0.01 on the tax rate is \$42,992. Rowan County uses the Per Capita method for the distribution of Sales and Use tax to Granite Quarry.

B. Unassigned Fund Balance

On July 1, 2024 the Unassigned Fund Balance was \$3,425,822. Given the estimated revenues, estimated expenses, and what is reserved by state statute, the estimated Unassigned Fund Balance at year end will be \$2,881,609.

C. Governing Body, Contingency, and Transfers

Increased attorney fees and the added lobbyist contract are included in the suggested increase. The training line was increased this year to reflect more council member engagement in meetings and conferences. The funds to pay Planning Board and Board of Adjustment members for attendance per meeting have been worked into the estimates as well.

D. COLA/Merit

The current year's cost of living adjustment was 4% with an additional 0-4% allotted for merit increases. The proposed COLA for FY 2025-2026 is 3% with 0-3% merit increases. Mayor Barnhardt asked for the monetary value of a 1% increase on payroll and whether local municipalities have reported what they will be recommending for COLA. Staff will share the local COLA numbers when they are received.

E. Administration

The numbers shown included the proposed salary of an additional part-time Office Assistant and the promotion of the current Office Assistant to Community Engagement Coordinator. The Admin personnel numbers also include the contracted Planner.

F. Police

- 2 vehicle replacements
- 2 additional vehicles
- 2 additional FT officer positions
- One-time lump-sum increase and salary adjustments

Chief Taylor presented a department assessment. The Council asked questions regarding specifics of the assessment. Discussion on the Police Department's needs included the fee for contracted police services from Faith and the cost of hiring a new full-time officer. Representatives from Granite Quarry will meet again with representatives from Faith to continue negotiations.

G. Fire

- The request was made to add a part-time firefighter 7 days a week instead of the current 4 days a week.
- One-time lump-sum increase and salary adjustments
- Fire truck payment of \$149,370
- Additional 15 collar mics for new rations
- Additional online training program for each member to assist with ISO rating retention.

H. Public Works

- 1 new FT Technician
- 1 additional PW truck
- 1 Scag zero-turn mower
- Spring/Winter banners
- 21-foot Christmas Tree for the Lake Park

Discussion on the town banners included ideas from individual council members on spacing, font, color, and design. There was consensus for Manager Hord to discuss the ideas for changes with the Community Appearance Commission.

I. Parks and Recreation

The Events/Community Appearance Commission budget was moved out of the Parks and Recreation line.

J. Events/ Community Appearance Commission

Council members shared that they were pleased with the amount of money Debbie Loflin-Benge has been able to raise for the events as Event Coordinator. There was consensus that if staff wanted

to do more within the Events line, the request could come to the Council and the funds could be moved from Contingency.

K. Rowan County Tax Rates

Rowan County Tax rates were reviewed and discussed. Council members discussed the purpose of a car fee and the possibility of implementing one for Granite Quarry. Mayor Pro Tem Shelton requested to see the value of a penny on each municipality's tax rate. Staff will compile the data.

L. Preliminary Totals

Manager Hord showed the preliminary totals with the increases and additional capital items.

- 24/25 Budget \$4,784,366
- 24/25 Budget as amended \$4,950,366
- 24/25 Estimated End-of-Year \$4,227,647
- 25/26 Proposed \$5,134,072

M. Large Projects

Manager Hord shared the progress of current large projects:

- Civic Park Project – In Design Phase
- Sidewalk TAP Project – In Right-of-Way Phase
- Downtown – Needs Survey
- Centennial Trails – Survey in Progress

N. Current Unknowns

Manager Hord shared that there were still items that would need to be added into the budget once the exact figures were known.

- Exact figures on health insurance
- Exact figures on liability insurance and worker's compensation
- Contracted rate for police services for Faith

Mayor Barnhardt asked that estimates for the projected annexation revenues be shared. Manager Hord will gather that information.

O. Next Steps

Manager Hord asked how the Council would like the budget options to be prepared and whether any capital outlay items should be removed before the budget was prepared. Individual council members expressed a desire to see multiple options. Mayor Pro Tem Shelton stated he would like to see the Public Works capital requests protected. There was discussion regarding working any "wish list" items into the current year's budget and whether the Police Department salary adjustments could be made sooner than the new fiscal year using the funds in the personnel line that remained unused due to vacancies. Manager Hord will bring the information to the April meeting for the Council's discussion and potential action.

It was decided by consensus that the next budget meeting will be held April 17, 2025 at 9:00 a.m.

3. Discussion Special Project Fund

There was consensus to bring a budget amendment to the April meeting to move funds from Special Projects to Public Works to make cosmetic updates to the hallway and two front offices. Public Works will also paint the conference room.

There was discussion regarding amending the schedule of fees to include a fee for not complying with the ordinance to remove trash cans from the curb within 24 hours. Manager Hord will follow up with the Planning Department and Code Enforcement Officer for direction.

Adjourn

ACTION: Council Member Luhrs made a motion to adjourn. Council Member Linker seconded the motion. The motion passed 4-0.

The meeting ended at 3:15 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

TOWN OF GRANITE QUARRY

3/27/2025

| Case Number | Violation Address | Owner or Occupant | Status or Conditions |
|---|----------------------------|---------------------------------|---|
| PUBLIC NUISANCES | | | |
| PN-25-01 | 518 South Main Street | Frank Troy Cook Jr and Amy Cook | various forms of trash and debris all over porch and yard. Notice issued with deadline of 01-20-25. Partial clean up completed. Much remains. Second notice issued. Follow up inspection on site scheduled for 03-13-25 @ 9:00. Owners did not show for inspection. Violations remain and Civil Penalties have been initiated beginning 03-27-25. |
| PN-25-02 | 804 North Salisbury Avenue | Santa Guisela Angeles Espinosa | appliances and various forms of loose trash and debris. Notice issued with deadline of 04-08-25. |
| PN-25-03 | 344 Brookwood Drive | Phyllis J Bookhart | fallen and dilapidate fence along with one or more junked/nuisance vehicles. Notice to be issued with deadline of 04-13-25. |
| | | | |
| | | | |
| | | | |
| ABANDONED/JUNKED/NUISANCE VEHICLES | | | |
| MVO-25-01 | 518 South Main Street | Frank Troy Cook Jr and Amy Cook | two possible junked/nuisance vehicles. Notice issued with deadline of 04-08-25. |
| MVO-25-02 | 205 East Kerns Street | Dawn Peeler | two possible junked/nuisance vehicles, an old Dodge truck and a horse trailer. Notice issued with deadline of 04-08-25. |
| | | | |
| | | | |
| MINIMUM HOUSING STANDARDS | | | |

TOWN OF GRANITE QUARRY

3/27/2025

| | | | |
|---|----------------------------|-------------------------------|--|
| | | | Residential use of a camper or RV. Construction of a deck to camper without permits. Request to inspect on 09-26-24. Have spoken to the owner. The camper is occupied by his son and they are making arrangements to remove it and house him at another location. Working on repairs to the camper to be able to close the slide outs. Will monitor progress. |
| HC-24-07 | 810 North Salisbury Avenue | Michael & Faith Phillips | |
| | | | Substandard housing conditions with possible mold conditions. Inspection conducted with occupant. Hearing held on 10-03-24. Order issued to repair or close by 12-15-24. Tenant moved to another unit. Owners and tenant in litigation. Owners are evicting the tenant. Follow up inspection completed 01-24-25. Progress on some items in the report. Working with the tenant and property manager to complete the project. Sent email to property manager for status and to schedule final inspection. Pending |
| HC-24-09 | 809-B Cecil Street | T H Jones Construction Co Inc | |
| | | | |
| | | | |
| | | | |
| NON-RESIDENTIAL BUILDINGS AND STRUCTURES | | | |
| | | | |
| | | | |
| | | | |

| DEVELOPMENT ORDINANCE | | | |
|-----------------------|----------------------------|---------------------------|---|
| Z-24-04 | 2360 Heilig Road | Gerald W Hutchinson | possible junk yard existing after termination of operations. Inspection conducted with owner on 07-18-24. Determined that the auto repair business is in operation but at a much smaller scale. Most vehicle have been left on site due to lack of funds to repair. Owner was advised to contact them and have them remove the vehicles from the property. Owner continues to remove vehicles almost on a weekly basis with many removed so far. Will continue to monitor and make sure vehicle removal takes place. Follow up site visit conducted on 01-24-25 with additional progress noted. Will continue to monitor and communicate. |
| Z-24-09 | 602 South Salisbury Avenue | Anticch Baptist Church | feather flags posted in violation. No one on site to discuss. Courtesy letter issued. Has failed to comply. Notice of Violation issued with deadline of 01-20-25. CLOSED 01-24-25. |
| Z-24-10 | 318 West Peeler Street | Nathan & Rachel Wilkinson | Construction of a privacy fence without permits and in violation of the height standards. Notice issued with deadline of 10-15-24. On 10-09-24, the owner filed an appeal to the notice. Pending. |

TOWN OF GRANITE QUARRY

3/27/2025

| | | | |
|---------|----------------------------|---------------------------------|--|
| Z-24-14 | 105 North Salisbury Avenue | Christopher & Christine Brown | parking vehicles for sale in the right of way obstructing visibility at the intersection. Courtesy letter issued. Vehicles have been moved back behind the sidewalk. Appears to be maintaing compliance. Will continue monitoring. |
| Z-24-15 | 410 South Main Street | Stephan W & Becky Y Norman | various room and porch additions without permits. Notice issued with deadline of 01-20-25. Owners obtained permits on 01-22-25. CLOSED |
| Z-25-02 | 510 Balfour Quarry Road | Balfour Quarry Land Trust | Possible construction without permits. Under investigation and working with Planning. Pending. |
| Z-25-03 | Mottzarellas Restaurant | 128 South Salisbury Avenue | feather flags posted in violation. Courtesy letter issued. |
| Z-25-04 | 215 Coley Road | Aaron Johns | installation of a fence without permits. Notice issued with a deadline of 04-28-25. |
| Z-25-05 | 703 South Salisbury Avenue | Alvin B Drye Jr | installation of a shed without permits. Notice issued with a deadline of 04-28-25. |
| Z-25-06 | 1301 Stonewyck Drive | Belle Realty Development Co Inc | Parking commercial vehicles in the street right of way. Notice issued with deadline of 04-28-25. |
| Z-25-07 | 720 South Salisbury Avenue | Robert Michael Reynolds | installation of one or more accessory buildings without permits. Notice issued with deadline of 04-28-25. |
| Z-25-08 | 724 South Main Street | Uvaldo Cerrato | installation of a fence without permits. Notice issued with a deadline of 04-28-25. |

TOWN OF GRANITE QUARRY

3/27/2025

| | | | |
|---------|-----------------------|---|---|
| Z-25-09 | 719 South Main Street | John Matthew Hoehman & Tammy D Hoehman | construction to the residence without permits. Notice issued with deadline of 04-28-25. |
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March Work 2025 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, service on equipment, limbs & litter pick up)
- Various potholes repaired
- Trash Can Replacement
- Parks Spring Tune-ups (painting, leaf blowing, landscaping, etc.)
- Picnic Table Repairs and Painted
- Baseball Field Prep for the Season
- Nature trail maintenance
- Storm Drain Cleaning
- Mowing Right-of-Ways and Parks
- Spraying
- Limb Pickup- large amounts
- Leaf Pickup ended for the Season
- NCLM Workplace Training Courses

| | | |
|------------------------------|---------|------------|
| 2007 Ford Truck F-250 – | 67,877 | +468 miles |
| 2023 Ford Dump Truck F-550 – | 2,324 | +176 miles |
| 2009 Ford Truck F-150 – | 102,154 | +556 miles |
| 2019 Ford Truck F350 – | 29,262 | +452 miles |
| 2022 Chevy Silverado – | 33,731 | +415 miles |

Planning Monthly Report

March 2025



Permits

Permit Applications

| Date | Address | Permit Type | Status |
|-----------|-------------------------|---|--------|
| 3/4/2025 | 118 S Salisbury Ave. | Sign | Issued |
| 3/5/2025 | 118 S Walnut Street | Roof replacement (County required) | Issued |
| 3/5/2025 | 724 S Main Street | Addition | Issued |
| 3/11/2025 | 310 Hill Street | Cell tower new antennas & pad enlargement | Issued |
| 3/13/2025 | 314 W. Bank Street | fence, pergola and patio | Issued |
| 3/13/2025 | 1010 Timber Run Dr | inground pool | Issued |
| 3/17/2025 | 636 Mulberry Lane | Accessory building | Issued |
| 3/19/2025 | 405 S. Salisbury Ave | Change of Use (event venue) | Issued |
| 3/26/2025 | 406 Barringer Street | Fence in rear and side yards | Issued |
| 3/27/2025 | 0 Dunns Mountain Road | Exemption plat | Issued |
| 3/31/2025 | 215 Coley Rd | New Fence | Issued |
| 3/31/2025 | 1335 Standing Oak Drive | Screened In Porch Addition | Issued |
| 3/31/2025 | 1075 Winding Creek Road | Deck/Porch/Patio | Issued |

Planning/Zoning Reviews

| Inquiry | Zoning | Comments |
|------------------------------|------------|---|
| BALFOUR QUARRY | IND | DISCUSSION DEVELOPMENT WITH OWNER |
| US 52 CLINE PROPERTY | C-52-CZ | PRE-APPLICATION MEETING W/ ENGINEER |
| 636 MULBERRY LN | SFR-3 | SITE VISIT TO CONFIRM SETBACKS |
| 480 DUNNS MTN CHURCH RD -ETJ | SFR-3 & AG | MEETING W/OWNER- FUTURE PLANS IN AREA |
| 2121 HEILIG RD | IND | OWNER QUESTIONS OF SUBDIVIDING & POSSIBLE ANNEX |
| 117 LILLY PAD | SFR-2 | SITE VISIT FOR DRIVEWAY PLACEMENT |

Planning Board: At its meeting on March 3, 2025 the Planning Board:

- reviewed ZTA 2025-04-14 request for changes to the GQDO regarding primarily stormwater for which it recommended approval.

Zoning Board of Adjustment: At its meeting on March 3, 2025 the Board of Adjustment approved the draft minutes from the previous meeting.



Granite Quarry-Faith Police Department

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report – April 2025

CALL STATISTICS for March 2025

- Calls for Service – Location
 - Granite Quarry: 643
 - Faith: 183
 - Total Calls for Service: 826

Calls for Service for 2025

| Month | Faith | Granite Quarry | Total |
|---------------|-------|----------------|-------|
| January | 85 | 458 | 543 |
| February | 121 | 580 | 701 |
| March | 183 | 643 | 826 |
| April | | | 0 |
| May | | | 0 |
| June | | | 0 |
| July | | | 0 |
| August | | | 0 |
| September | | | 0 |
| October | | | 0 |
| November | | | 0 |
| December | | | 0 |
| TOTAL: | 389 | 1681 | 2070 |

- Types of Calls for Service/Activities: (See Calls for Service Sheets for additional information)

POLICE VEHICLE INFORMATION for March 2025

- **Monthly:** The following is the ending mileage for each vehicle:
 - 161 Ford Utility- End- 96,099
 - 171 Ford Utility - End- 66,961
 - 172 Ford Utility - End- 111,451
 - 173 Ford Utility - End- 60,690
 - 181 Ford F150 - End- 115,038
 - 191 Dodge Durango - End- 72,362
 - 201 Ford Utility- End- 51,649
 - 211 Ford Utility- End- 34,616
 - 212 Ford Utility- End- 90,245
 - 231 Dodge Durango End- 14,785
 - 232 Dodge Durango End- 14,053

OPERATION MEDICINE DROP

- Collection Sites include Granite Quarry Town Hall lobby, Price Pharmacy, Granite Quarry Internal Medicine, and Rowan Diagnostic/Faith Internal Medicine



Granite Quarry-Faith Police Department

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



- Collection Results
 - Monthly (Mar 2025): 28.42 pounds
 - Yearly (Jan-Mar 2025): 64.09

| Year | Street | Prescrip | Over the Counter | Vitamins | Veterinary | TOTAL | |
|--------------|--------|-----------|------------------|-----------|------------|-----------|---------|
| | | | | | | Grams | Pounds |
| 2016 | 0.00 | 14284.23 | 1763.00 | 14046.10 | 276.82 | 30370.15 | 66.95 |
| 2017 | 0.00 | 36564.50 | 4373.00 | 7779.00 | 147.00 | 48863.50 | 107.73 |
| 2018 | 0.50 | 28328.00 | 6296.00 | 15374.98 | 0.00 | 49999.48 | 110.23 |
| 2019 | 0.00 | 20034.35 | 6142.00 | 6923.72 | 89.00 | 33189.07 | 73.17 |
| 2020 | 0.00 | 60335.00 | 8450.00 | 18626.00 | 243.00 | 87654.00 | 193.24 |
| 2021 | 70.00 | 67135.00 | 8170.00 | 17030.00 | 102.00 | 92507.00 | 203.94 |
| 2022 | 15.00 | 70800.00 | 7300.00 | 15835.00 | 301.00 | 94251.00 | 207.79 |
| 2023 | 0.00 | 72025.00 | 6445.00 | 10445.00 | 430.00 | 89345.00 | 196.97 |
| 2024 | 24.00 | 107085.00 | 7890.00 | 15315.00 | 166.00 | 130480.00 | 287.66 |
| 2025 | 0.00 | 21560.00 | 3700.00 | 3810.00 | 0.00 | 29070.00 | 64.09 |
| TOTALS (gm) | 109.50 | 498151.08 | 60529.00 | 125184.80 | 1754.82 | 685729.20 | 1511.77 |
| TOTALS (lbs) | 0.24 | 1098.24 | 133.44 | 275.99 | 3.87 | | |

CID REPORT (February 2025)

- Cases Assigned: 3
- Cases Cleared: 1
- Follow-ups Conducted: 15
- Open Assigned Cases: 103

POLICE CHIEF'S REPORT

- **Commendations:**
 - **Chief Taylor and Sgt. Tester:** We continue to hear great compliments from citizens about the professionalism that officers are showing during interactions with the public.
 - **All Officers:** We received several compliments about the increased patrols in Faith and the use of the steady blue lights on our patrol units.

TRAINING

- During March 2025, officers completed over 20 training hours.

NEW INFORMATION

- **Staffing Levels:** We continue to receive interest in employment with our agency:
 - **Full time:**



Granite Quarry-Faith Police Department

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



- A full-time applicant decided to take a full-time position outside of law enforcement and has requested a part-time position.
- We have received two full-time applications this month and they will be assigned to Ken Honeycutt to begin the background investigation process
- **Part time:**
 - A part-time applicant has completed the background investigation and documentation will be sent to NC Criminal Justice Training and Standards for review/approval.
 - A part-time applicant, a former officer with our agency, is in the final stages of the background investigation process.
 - Another part-time applicant is in the process of completing the application process
- **Community Program:** Chief Taylor and Sgt. Tester attended a Senior Luncheon at Shiloh Reformed Church in Faith and spoke about fraud protection. Both received a lot of complements about the presentation.
- **Online Forms:** After several revisions, online forms related to Police Report Requests and Residence Security Checks have been added to the Granite Quarry website under the Police Department. This will allow our citizens to avoid having to come into the Police Department to complete the requests. Hopefully, we will be adding more links in the future.
- **GHSP and Springtime Enforcement Project:** In conjunction with the Governor's Highway Safety Program St. Patrick's Day Booze It and Lose It Campaign, we held a spring traffic enforcement event and it was a great success. Officers from the Granite Quarry-Faith Police Department, China Grove Police Department, Landis Police Department, Spencer Police Department, and the NC State Highway Patrol assisted in this dedicated traffic enforcement event. The purpose of this event was to target vehicles traveling more than the posted speed limit in both Granite Quarry and Faith as well as the enforcement of any additional motor vehicle and criminal law violations. The targeted enforcement areas were divided into the following zones but were not limited to only these areas: North Zone GQ covered the north side of Granite Quarry from Bank St toward Salisbury, South Zone GQ covered the south side of Granite Quarry from Bank St toward East Rowan High School, Faith Zone covered all of Faith with heavy concentration on Main St, and the Legion Club Road Zone covered Legion Club Road through both towns.

The event ran from 1130 am – 8pm, consisted of approximately 56 man-hours across the participating agencies, and generated 96 enforcement actions.

A snapshot of the enforcement actions:



Granite Quarry-Faith Police Department

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| Violation | Number of enforcement actions taken |
|--------------------------|-------------------------------------|
| Speeding | 40 |
| Registration Violation | 21 |
| Stop Sign Violation | 1 |
| No Insurance | 7 |
| Driver License Violation | 7 |
| Drug Law Violations | 0 |
| Seat Belt Violations | 3 |
| Other Violations | 17 |

The following is a breakdown of speed enforcement locations:

| Location | Number of enforcement actions taken |
|------------------|-------------------------------------|
| North Zone | 28 |
| South Zone | 14 |
| Faith Zone | 22 |
| Legion Club Road | 3 |

- **LESO:** After completing the application process, the Police Department received approval from the NC Law Enforcement Support Services. This program will allow us to procure additional equipment from the State and Federal government to assist the department.
- **Donation:** The Spencer Moose Lodge donated \$500 to the Police Department for equipment. This funding has been used to replace a computer in the Patrol Room which is used to run DMV information and was over 10 years old. This helped to cut costs from the future budget.
- **Investigator Position:** After a challenging assessment process, Officer Jzanese Weekes was selected for the Investigator's position and she has accepted the offer. Officer Weekes will complete her current assignment and is scheduled to officially move into the new position effective June 1, 2025. There will be more to come on this in the near future.
- **Golf Cart Ordinance:** The proposed Golf Cart Ordinance for Faith generated some comments on social media with responses both in support and against. Many of the negative comments seem to be concentrated on the crash danger with using them on streets. After speaking with local Chief's from China Grove, Cleveland, Landis, Rockwell, and Spencer, it appears that all of this towns have had a golf cart ordinance in place for over 13 years with only one minor crash and no major issues. China Grove and Landis have reciprocal agreements between the towns.

Number of Events by Nature

Calls for Service Granite Quarry - March 2025

| Nature | # Events |
|--------------------------------|----------|
| 102B1 PAST ABUSE | 1 |
| 102D1 ABUSE | 1 |
| 103A2 FOUND PROPERTY | 1 |
| 103A4 ADMIN (OTHER) | 7 |
| 103O2 ADMIN/INFORMATION | 3 |
| 104B01 ATM ALARM | 1 |
| 104C2 COMMERCIAL BURG (INTRUSI | 3 |
| 104C3 RESIDENTAL BURG (INTRUSI | 4 |
| 104O1 ADMIN-REFERAL | 1 |
| 107B1 ASST OTHER AGENCY-ROUTIN | 1 |
| 111B1 PAST DAMAGE TO PROPERTY | 1 |
| 111D1 DAMAGE TO PROPERTY | 1 |
| 113B2 OTHER NOISE COMPLAINT | 1 |
| 113D1 DISTURBANCE / PHYSICAL | 2 |
| 113D2 DISTURBANCE / VERBAL | 1 |
| 114D1 PHYSICAL DOMESTIC | 1 |
| 114D3 PHYSICAL FAMILY DOMESTIC | 1 |
| 114D4 VERBAL FAMILY DOMESTIC | 2 |
| 115D1 DRIVING UNDER INFLUENCE | 4 |
| 118B2 FRAUD-PAST FORGERY | 5 |
| 119A2 PAST THREAT | 1 |
| 119B1 PHONE THREAT | 1 |
| 119B3 PHONE HARASSMENT | 1 |
| 123D1 MISSING PERSON (AT RISK) | 4 |
| 125B1 CHECK WELFARE - ROUTINE | 2 |
| 125D1 CHECK WELFARE-URGENT | 1 |
| 129C1 SUSPICIOUS PERSON | 8 |
| 129C3 SUSPICIOUS VEHICLE | 7 |
| 129C5 SUSPICIOUS CIRCUMSTANCE | 4 |
| 131O2 TRAFFIC - INFORMATION | 4 |
| 132B1 MINOR TRAFFIC VIOLATION | 2 |
| 132C1 SEVERE TRAFFIC VIOLATION | 2 |
| 132C2 HAZARDOUS ROAD CONDITION | 1 |
| 133D1 TRESPASSING | 5 |
| 134D1 UNKNOWN SITUATION | 1 |
| 135B1 PAST ARMED SUBJECT | 1 |
| 135C1 SHOTS FIRED (HEARD) | 1 |
| 135D2 SHOTS FIRED (SUSP SEEN) | 2 |
| 23B0 OVERDOSE (OVERRIDE) | 1 |
| 77B1 TRAFFIC ACC - INJURY | 1 |
| 77B3 TRAFFIC ACC - PIN IN | 1 |
| 77C1 TRAFFIC ACC - WITH HAZARD | 1 |

| | |
|------------------------------|------------|
| 77D5 TRAF ACC - MOTORCYCLE | 1 |
| 911 HANG UP | 7 |
| ASSIST EMS | 1 |
| ASSIST FIRE DEPT | 6 |
| ASSIST MOTORIST | 1 |
| ATTEMPT TO LOCATE | 7 |
| BUSINESS OR HOUSE CHECK | 442 |
| COMMUNITY PROGRAM | 1 |
| DELIVER MESSAGE | 8 |
| FOLLOWUP | 15 |
| GENERAL INFORMATION | 4 |
| ILLEGAL BURNING | 2 |
| LITTERING OR ILLEGAL DUMPING | 1 |
| MISDIAL | 1 |
| OPEN DOOR | 1 |
| PARK CHECK | 8 |
| REPOSSESSION | 4 |
| SCHOOL SECURITY CHECK | 3 |
| TRAFFIC CHECK | 4 |
| TRAFFIC STOP | 27 |
| VEHICLE ACCIDENT PROP DAMAGE | 3 |
| WARRANT SERVICE | 2 |
| Total | 643 |

Number of Events by Nature

Calls for Service Faith - March 2025

| Nature | # Events |
|--------------------------------|------------|
| 103A4 ADMIN (OTHER) | 1 |
| 104C2 COMMERCIAL BURG (INTRUSI | 1 |
| 111D1 DAMAGE TO PROPERTY | 1 |
| 113D1 DISTURBANCE / PHYSICAL | 1 |
| 114C1 PHYSICAL DOMESTIC | 1 |
| 114D2 VERBAL DOMESTIC | 1 |
| 116A2 DRUGS (PAST SALE) | 1 |
| 119D2 THREAT | 1 |
| 123B3 FOUND PERSON | 1 |
| 125B1 CHECK WELFARE - ROUTINE | 5 |
| 125D1 CHECK WELFARE-URGENT | 2 |
| 127D2 SUICIDE THREAT | 1 |
| 129C1 SUSPICIOUS PERSON | 2 |
| 130B2 VEHICLE LARCENY (PAST) | 1 |
| 132O2 TRAFF COMP - INFORMATION | 1 |
| 911 HANG UP | 3 |
| ASSIST EMS | 1 |
| BUSINESS OR HOUSE CHECK | 123 |
| DELIVER MESSAGE | 3 |
| MISDIAL | 5 |
| GENERAL INFORMATION | 4 |
| OPEN DOOR | 1 |
| PARK CHECK | 9 |
| SCHOOL SECURITY CHECK | 2 |
| TRAFFIC CHECK | 2 |
| TRAFFIC CONTROL | 1 |
| TRAFFIC STOP | 7 |
| VEHICLE ACCIDENT PROP DAMAGE | 1 |
| Total | 183 |



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report April 2025

Emergency Calls for Service March 2025

54 Calls in district

- 34- EMS (including strokes, falls, diabetics, CPR and other medical needs)
- 2- Public Service/Assist
- 3- Fire Alarm
- 3- Outside/trash fires
- 1- Vehicle Fire
- 6- Motor Vehicle Accidents
- 2- Lines Down
- 1- Gas Leak
- 2- Search for lost person

7 Calls to Salisbury

- 3- Cancelled En-Route
- 2- Structure Fire
- 1- Fire Alarm
- 1- Brush Fire

5 Calls to Union

- 2- Structure Fires
- 1- Motor Vehicle Accident
- 1- Fire alarm
- 1- Brush Fire

9 Calls to Rockwell Rural

- 3- Cancelled En-Route
- 2- EMS
- 3 - Structure Fires
- 1- Brush Fire

2 Calls to Faith FD

- 1- Cancelled En-Route
- 1- Fire Alarm

7- Calls to Rockwell City Cancelled En-route

2- Calls to South Salisbury Cancelled En-route

1- Call to Bostain Heights Cancelled En-route

1- Call to Atwell FD Cancelled En-route

1- Call to Millers Ferry FD Cancelled En-route

TOTAL – 89



Town of Granite Quarry Fire Department

Established May 15th, 1950

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ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Monthly training included E.M.T continuing education and Joint Training with Faith and Rockwell Rural F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m.to 4 p.m. – 5 seats installed/checked.
- Grounds care on Fridays.
- Thursday school visits.

E-571

- Mileage – 30,661
- Hours – 2,790

E-572

- Mileage – 44,835
- Hours – 3,660

R-57

- Mileage – 39,585
- Hours – 3,712

SQ-57

- Mileage – 12,125



Finance Department

Breakdown by Department:
As of March 31, 2025

| Department | Budgeted | Encumbered | YTD | |
|----------------------------|---------------------|------------------|---------------------|------------|
| Revenues: | <u>4,954,841</u> | | <u>3,402,896</u> | <u>69%</u> |
| Total Revenues: | \$ 4,954,841 | | \$ 3,402,896 | 69% |
| Expenses: | | | | |
| Governing Body | 140,585 | 10,000 | 89,361 | 71% |
| Contingency & Tranfers | 792,621 | - | 296,854 | 0% |
| Administration | 668,192 | - | 470,839 | 70% |
| Public Works | 550,621 | - | 393,945 | 72% |
| Police | 1,157,733 | 30,100 | 686,505 | 62% |
| Fire | 1,051,262 | 400 | 771,910 | 73% |
| Streets | 312,283 | 2,000 | 267,445 | 86% |
| Sanitation | 177,519 | - | 123,732 | 70% |
| Parks & Recreation | <u>104,025</u> | <u>700</u> | <u>72,387</u> | <u>70%</u> |
| Total Expenses: | \$ 4,954,841 | \$ 43,200 | \$ 3,172,978 | 65% |
| Expense to Revenue: | | | | 93% |

Please see the Budget Vs. Actual Report attached for individual line items

| Revenues: | | | | | |
|---|------------------|------------------|--------------------|------------|--------------|
| Account | Budget | YTD | Variance | % | Notes |
| 01-3100-12 Taxes - Budget Year | 1,645,942 | 1,660,391 | 14,449 | 101% | 1 |
| 01-3100-17 Tax Penalties & Interest | 8,140 | 4,286 | (3,854) | 53% | |
| 01-3101-12 Taxes - Prior Years | 12,552 | 16,406 | 3,854 | 131% | 1 |
| 01-3102-12 Vehicle Tax | 165,767 | 128,537 | (37,230) | 78% | |
| 01-3230-31 Local Option Sales Tax | 1,118,325 | 852,010 | (266,315) | 76% | |
| 01-3231-31 Solid Waste Disposal Tax | 2,522 | 1,837 | (685) | 73% | |
| 01-3316-32 Powell Pave & Patch Funds | 102,000 | 112,413 | 10,413 | 110% | 2 |
| 01-3322-31 Beer & Wine - State | 13,103 | - | (13,103) | 0% | 3 |
| 01-3324-31 Utilities Franchise Tax | 143,103 | 129,792 | (13,311) | 91% | |
| 01-3330-84 County First Responders | 6,020 | 4,945 | (1,075) | 82% | |
| 01-3346-40 Abatements | - | 550 | 550 | 100% | |
| 01-3413-89 Miscellaneous Revenue | 1,000 | 167 | (833) | 17% | |
| 01-3431-41 Police Authority Revenue_Faith | 175,797 | 131,848 | (43,949) | 75% | |
| 01-3431-45 Police Report Revenue | 150 | 115 | (35) | 77% | |
| 01-3431-89 Police Miscellaneous | 2,000 | 1,814 | (186) | 91% | 4 |
| 01-3471-51 Environmental Fee Collection | 200,070 | 114,740 | (85,330) | 57% | |
| 01-3491-41 Subdivision & Zoning Fees | 10,500 | 33,360 | 22,860 | 318% | 5 |
| 01-3613-41 Parks Miscellaneous | 15,000 | 16,690 | 1,690 | 111% | 6 |
| 01-3713-33 Sal. Water/Sewer Reimbursement | 41,804 | 41,804 | - | 100% | 7 |
| 01-3831-89 Interest on Investments | 162,500 | 121,779 | (40,721) | 75% | |
| 01-3834-41 Park Shelter Rentals | 9,000 | 8,185 | (815) | 91% | |
| 01-3835-80 Police Surplus Items Sold | - | 2,319 | 2,319 | 100% | 8 |
| 01-3835-81 Surplus items Sold | 200 | 6,719 | 6,519 | 3359% | 9 |
| 01-3837-31 ABC Net Revenue-Co. | 15,200 | 12,189 | (3,011) | 80% | |
| 01-3991-99 Fund Balance Appropriated | 1,104,146 | - | - | 0% | 10 |
| | 4,954,841 | 3,402,896 | (1,551,945) | 69% | |

Notes:

- 1 A majority of Ad Valorem Taxes are received in the first few months of the fiscal year
- 2 Received both Powell Bill allocations
- 3 Received once annually in May
- 4 Includes \$1,000 donation from Moose Lodge (BA# 1)
- 5 Increase in planning and zoning requests
- 6 Vendor Registrations and Sponsorships for Events
- 7 Final payment of Water Line Extension project
- 8 Surplus: 2013 Chevrolet Impala sold on GovDeals, Obsolete Motorola shoulder mics
- 9 Surplus: PW - dump truck & air compressor, FD - chairs, Parks - Christmas lights
- 10 Fund Balance Appropriated = Budget as Adopted + Budget Amendments as follows:

| | |
|---|-----------|
| Budget as Adopted | 1,003,146 |
| BA #2 PD Cars | 60,000 |
| BA #3 GQ Branded Street Signs | 11,000 |
| BA #4 Electus Governmental Affairs Contract | 20,000 |
| BA #5 Liability Insurance Claim | 10,000 |
| Total Fund Balance Appropriated | 1,104,146 |

| Governing Body: | | | | | | |
|---|----------------|---------------|---------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4110-02 Council Salaries | 18,745 | - | 9,373 | 9,373 | 50% | |
| 01-4110-09 FICA Expense | 1,434 | - | 717 | 717 | 50% | |
| 01-4110-14 Insurance - Workers Comp | 50 | - | 40 | 10 | 80% | 11 |
| 01-4110-18 Professional Services | 69,500 | 10,000 | 52,198 | 7,302 | 89% | 12 |
| 01-4110-26 Office Expense | 1,000 | - | 458 | 542 | 46% | |
| 01-4110-31 Training & Schools | 8,000 | - | 3,425 | 4,575 | 43% | |
| 01-4110-40 Dues & Subscriptions | 16,506 | - | 16,324 | 182 | 99% | 13 |
| 01-4110-45 Insurance & Bonds | 14,103 | - | 4,102 | 10,001 | 29% | 11 |
| 01-4110-60 Special Projects | 10,897 | - | 2,425 | 8,472 | 22% | |
| 01-4110-61 Grants - Nonprofit Grant Program | 350 | - | 300 | 50 | 86% | 14 |
| | 140,585 | 10,000 | 89,361 | 41,224 | 71% | |

Notes:

- 11 Paid once annually at start of Fiscal Year
- 12 Annual audit, attorney fees, Electus
- 13 Annual dues for NCLM, EDC, CCOG, MPO, UNC School of Government, Rowan County Chamber, etc.
- 14 GQ Civitans - \$100 for Town advertisement and \$100 for Granite Fest advertisement, \$100 Nazareth

| Contingency & Transfers: | | | | | | |
|--|----------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-9840-96 Transfer to Capital Project Funds | 788,146 | - | 296,854 | 491,292 | 38% | 15 |
| 01-9910-97 General Fund Contingency | 4,475 | - | - | 4,475 | 0% | 16 |
| | 792,621 | - | 296,854 | 495,767 | 37% | |

Notes:

- 15 Transfer to Transformational Project CPO in current FY
- 16 General Fund Contingency = Budget as Adopted - Amendments as follows:

| | |
|-----------------------|--------------|
| Budget as Adopted | 68,475 |
| Police Car | (60,000) |
| Town Council Training | (4,000) |
| Budget as Amended | <u>4,475</u> |

| Administration: | | | | | | |
|---------------------------------------|----------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4120-00 Salaries - Regular | 305,622 | - | 214,419 | 91,203 | 70% | 17 |
| 01-4120-03 Salaries - Longevity | 1,650 | - | 1,650 | - | 100% | |
| 01-4120-07 401K Expense | 15,312 | - | 10,728 | 4,584 | 70% | |
| 01-4120-09 FICA Expense | 23,507 | - | 16,371 | 7,136 | 70% | |
| 01-4120-10 Retirement Expense | 41,882 | - | 29,239 | 12,643 | 70% | |
| 01-4120-11 Group Insurance | 42,950 | - | 25,914 | 17,036 | 60% | |
| 01-4120-14 Insurance - Workers Comp | 500 | - | 495 | 5 | 99% | |
| 01-4120-17 Insurance – HRA/Admin Cost | 1,200 | - | 907 | 293 | 76% | |
| 01-4120-18 Professional Services | 110,000 | - | 81,690 | 28,310 | 74% | |
| 01-4120-22 Employee Appreciation | 3,500 | - | 537 | 2,963 | 15% | |
| 01-4120-26 Office Expense | 9,719 | - | 7,219 | 2,500 | 74% | |
| 01-4120-31 Training & Schools | 9,500 | - | 4,310 | 5,190 | 45% | |
| 01-4120-32 Telephone/Communications | 4,500 | - | 3,175 | 1,325 | 71% | |
| 01-4120-33 Utilities | 5,600 | - | 4,276 | 1,324 | 76% | |
| 01-4120-34 Printing | 4,200 | - | 2,160 | 2,040 | 51% | |
| 01-4120-37 Advertising | 3,000 | - | 2,310 | 690 | 77% | |
| 01-4120-40 Dues & Subscriptions | 2,500 | - | 2,375 | 125 | 95% | 18 |
| 01-4120-44 Contracted Services | 43,000 | - | 30,466 | 12,534 | 71% | |
| 01-4120-45 Insurance & Bonds | 6,500 | - | 6,481 | 19 | 100% | 17 |
| 01-4120-62 Committees - CAC | 1,000 | - | 305 | 695 | 30% | |
| 01-4120-68 Tax Collection | 32,550 | - | 25,810 | 6,740 | 79% | 19 |
| | 668,192 | - | 470,839 | 197,353 | 70% | |

Notes:

17 Paid once annually at start of Fiscal Year

18 Higher number of advertisements based on public hearing notice requirements

19 Percentage of Ad Valorem and Vehicle taxes collected to date

| Public Works: | | | | | | |
|---|----------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4190-00 Salaries - Regular | 148,518 | - | 97,257 | 51,261 | 65% | |
| 01-4190-02 Salaries - Part-Time | 85,000 | - | 57,893 | 27,107 | 68% | |
| 01-4190-03 Salaries - Longevity | 2,000 | - | 1,550 | 450 | 78% | |
| 01-4190-07 401K Expense | 8,295 | - | 4,866 | 3,429 | 59% | |
| 01-4190-09 FICA Expense | 19,347 | - | 12,083 | 7,264 | 62% | |
| 01-4190-10 Retirement Expense | 22,885 | - | 13,276 | 9,609 | 58% | |
| 01-4190-11 Group Insurance | 27,500 | - | 17,683 | 9,817 | 64% | |
| 01-4190-14 Insurance - Workers Comp | 10,444 | - | 10,335 | 109 | 99% | 20 |
| 01-4190-20 Motor Fuel | 13,100 | - | 8,353 | 4,747 | 64% | |
| 01-4190-21 Uniforms | 4,500 | - | 2,689 | 1,811 | 60% | |
| 01-4190-24 Maint & Repair - Bldgs/Grounds | 14,775 | - | 6,295 | 8,480 | 43% | |
| 01-4190-25 Maint & Repair - Vehicles | 9,000 | - | 8,326 | 674 | 93% | 21 |
| 01-4190-29 Supplies & Equipment | 25,500 | - | 21,408 | 4,092 | 84% | 22 |
| 01-4190-31 Training & Schools | 300 | - | 205 | 95 | 68% | |
| 01-4190-32 Telephone/Communications | 2,400 | - | 1,035 | 1,365 | 43% | |
| 01-4190-33 Utilities | 4,300 | - | 2,348 | 1,952 | 55% | |
| 01-4190-34 Printing | 25 | - | 8 | 17 | 33% | |
| 01-4190-35 Maint & Repairs - Equipment | 10,839 | - | 4,992 | 5,847 | 46% | 23 |
| 01-4190-40 Dues & Subscriptions | 6,900 | - | 4,173 | 2,728 | 60% | |
| 01-4190-44 Contracted Services | 21,000 | - | 16,849 | 4,151 | 80% | |
| 01-4190-45 Insurance & Bonds | 7,230 | - | 7,228 | 2 | 100% | 20 |
| 01-4190-54 Cap Outlay - Vehicles | 84,500 | - | 84,496 | 4 | 100% | 24 |
| 01-4190-55 Cap Outlay - Equipment | 22,263 | - | 10,599 | 11,664 | 48% | 25 |
| | 550,621 | - | 393,945 | 156,676 | 72% | |

Notes:

- 20 Paid once annually at start of Fiscal Year
- 21 Major repairs and transmission on F150, A/C repair on F250, Tires on F350
- 22 GQ Branded street signs
- 23 ↓ Salaries, ↑ Equipment to purchase Leaf Vac lights and Backhoe Tires
- 24 Dump truck purchased and in service
- 25 ↓ Salaries, ↑ Cap Outlay - Equipment to purchase 2nd Zero Turn Mower

| Police: | | | | | | |
|---------------------------------------|------------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4310-00 Salaries - Regular | 607,956 | - | 327,601 | 280,355 | 54% | 26 |
| 01-4310-02 Salaries - Part-Time | 10,000 | - | 7,397 | 2,603 | 74% | |
| 01-4310-03 Salaries - Longevity | 2,950 | - | 2,900 | 50 | 98% | |
| 01-4310-07 401K Expense | 30,398 | - | 16,391 | 14,007 | 54% | |
| 01-4310-09 FICA Expense | 47,500 | - | 26,705 | 20,795 | 56% | |
| 01-4310-10 Retirement Expense | 91,881 | - | 49,302 | 42,579 | 54% | |
| 01-4310-11 Group Insurance | 94,458 | - | 48,308 | 46,150 | 51% | |
| 01-4310-14 Insurance - Workers Comp | 18,500 | - | 18,215 | 285 | 98% | |
| 01-4310-20 Motor Fuel | 22,750 | - | 14,526 | 8,224 | 64% | |
| 01-4310-21 Uniforms | 4,400 | - | 3,932 | 468 | 89% | |
| 01-4310-25 Maint & Repair - Vehicles | 11,500 | - | 10,504 | 996 | 91% | |
| 01-4310-26 Office Expense | 1,500 | - | 432 | 1,068 | 29% | |
| 01-4310-29 Supplies & Equipment | 12,000 | - | 10,049 | 1,951 | 84% | |
| 01-4310-31 Training & Schools | 5,000 | - | 1,202 | 3,798 | 24% | |
| 01-4310-32 Telephone/Communications | 9,000 | - | 6,195 | 2,805 | 69% | |
| 01-4310-33 Utilities | 2,980 | - | 2,057 | 923 | 69% | |
| 01-4310-34 Printing | 1,200 | - | 242 | 958 | 20% | |
| 01-4310-35 Maint & Repair - Equipment | 1,000 | - | 720 | 280 | 72% | |
| 01-4310-40 Dues & Subscriptions | 5,660 | - | 4,474 | 1,186 | 79% | |
| 01-4310-44 Contracted Services | 33,000 | - | 25,216 | 7,784 | 76% | 27 |
| 01-4310-45 Insurance & Bonds | 24,100 | - | 23,556 | 544 | 98% | 26 |
| 01-4310-54 Cap Outlay - Vehicles | 120,000 | 30,100 | 86,581 | 3,319 | 97% | 28 |
| | 1,157,733 | 30,100 | 686,505 | 441,128 | 62% | |

Notes:

26 Paid once annually at start of Fiscal Year

27 Law enforcement legal support and Superior annual support paid once at start of Fiscal Year

28 2 Police Vehicles purchased and registered. Upfits are incomplete.

| Fire: | | | | | | |
|---------------------------------------|------------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4340-00 Salaries - Regular | 441,261 | - | 290,668 | 150,593 | 66% | |
| 01-4340-02 Salaries - Part-Time | 128,000 | - | 100,779 | 27,221 | 79% | |
| 01-4340-03 Salaries - Longevity | 2,500 | - | 2,400 | 100 | 96% | |
| 01-4340-07 401K Expense | 23,240 | - | 15,451 | 7,789 | 66% | |
| 01-4340-09 FICA Expense | 43,740 | - | 30,567 | 13,173 | 70% | |
| 01-4340-10 Retirement Expense | 63,692 | - | 42,111 | 21,581 | 66% | |
| 01-4340-11 Group Insurance | 82,800 | - | 49,052 | 33,748 | 59% | |
| 01-4340-14 Insurance - Workers Comp | 19,500 | - | 19,424 | 76 | 100% | 29 |
| 01-4340-17 Firemen's Pension Fund | 1,500 | - | 1,060 | 440 | 71% | |
| 01-4340-20 Motor Fuel | 8,500 | - | 5,560 | 2,940 | 65% | |
| 01-4340-21 Uniforms | 3,500 | - | 3,120 | 380 | 89% | |
| 01-4340-25 Maint & Repair - Vehicles | 13,000 | - | 12,467 | 533 | 96% | 30 |
| 01-4340-26 Office Expense | 150 | - | 26 | 124 | 17% | |
| 01-4340-29 Supplies & Equipment | 30,000 | - | 21,871 | 8,129 | 73% | |
| 01-4340-31 Training & Schools | 4,000 | - | 1,596 | 2,404 | 40% | |
| 01-4340-32 Telephone/Communications | 6,800 | - | 4,369 | 2,431 | 64% | |
| 01-4340-33 Utilities | 8,400 | - | 5,269 | 3,131 | 63% | |
| 01-4340-34 Printing | 200 | - | 83 | 117 | 41% | |
| 01-4340-35 Maint & Repair - Equipment | 2,500 | 400 | 1,271 | 829 | 67% | |
| 01-4340-40 Dues & Subscriptions | 4,600 | - | 2,825 | 1,775 | 61% | |
| 01-4340-44 Contracted Services | 10,000 | - | 9,334 | 667 | 93% | 31 |
| 01-4340-45 Insurance & Bonds | 13,000 | - | 12,608 | 392 | 97% | 29 |
| 01-4340-71 - Fire Truck Principal | 140,379 | - | 140,000 | 379 | 100% | 32 |
| | 1,051,262 | 400 | 771,910 | 278,952 | 73% | |

Notes:

29 Paid once annually at start of Fiscal Year

30 Tires on E572, R57 pump repair, preventative maint. on R57, E571, and E572, misc. maintenance and repairs

31 Includes hose & ladder testing, Fire Cascade service, annual pump tests, extinguisher inspections, IT, payroll

32 Down payment on fire truck

| Streets: | | | | | | |
|---|----------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4510-18 Professional Services | 8,525 | - | 7,654 | 871 | 90% | 33 |
| 01-4510-29 Supplies & Equipment | 2,416 | - | 957 | 1,459 | 40% | |
| 01-4510-39 Maint & Repair | 2,000 | 2,000 | - | - | 100% | 33 |
| 01-4510-58 Cap Outlay - Bldg/Infrastructure | 238,552 | - | 218,682 | 19,870 | 92% | |
| 01-4511-29 Supplies & Equipment | 3,500 | - | - | 3,500 | 0% | |
| 01-4511-33 Utilities - Street Lights | 56,990 | - | 40,151 | 16,839 | 70% | |
| 01-4511-39 Other Services | 300 | - | - | 300 | 0% | |
| | 312,283 | 2,000 | 267,445 | 42,838 | 86% | |

Notes:

33 Consulting and Resurfacing for Streets Project

| Sanitation: | | | | | | |
|--------------------------------|----------------|---------------|----------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-4710-44 Contracted Services | 177,519 | - | 123,732 | 53,787 | 70% | |
| | 177,519 | - | 123,732 | 53,787 | 70% | |

Notes:

| Parks & Rec: | | | | | | |
|---|----------------|---------------|---------------|-----------------|------------|--------------|
| Account | Budget | Encum. | YTD | Variance | % | Notes |
| 01-6130-24 Maint & Repair - Bldgs/Grounds | 37,425 | 700 | 25,611 | 11,114 | 70% | 34 |
| 01-6130-29 Supplies & Equipment | 10,000 | - | 3,123 | 6,877 | 31% | |
| 01-6130-32 Telephone/Communications | 7,000 | - | 5,030 | 1,970 | 72% | |
| 01-6130-33 Utilities | 23,600 | - | 15,043 | 8,557 | 64% | |
| 01-6130-44 Contracted Services | 1,500 | - | 243 | 1,257 | 16% | |
| 01-6130-62 Committees - PERC | 24,500 | - | 23,337 | 1,163 | 95% | 35 |
| | 104,025 | 700 | 72,387 | 30,938 | 70% | |

Notes:

34 LED and Christmas lights for lake, tree removal, Centennial Park survey almost complete

35 Mainly Granite Fest

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-04
FEMA Grant - Granite Lake Repairs
Inception 3/2/2020

| | Amended Project Authorization | Encumbered | Total To Date | (Variance) | Notes |
|---|-------------------------------------|-------------|-------------------|------------|-------|
| <u>REVENUES</u> | | | | | |
| 04-3613-26 FEMA Grant | \$ 576,286 | | \$ 506,020 | - | |
| 04-3613-36 NCDEM Grant | 192,095 | | 168,673 | - | |
| <i>Total Revenues</i> | 768,381 | | 674,693 | - | |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 04-3981-96 Transfer from General Fund | - | | - | - | |
| <i>Total Other Financing Sources</i> | - | | - | - | |
| TOTAL REVENUES AND OTHER FINANCING SOURCES | 768,381 | | 674,693 | - | |
| <u>EXPENDITURES</u> | | | | | |
| 04-6130-18 Professional Services | | | | | |
| Engineer or Architect Fees | 174,250 | - | 171,169 | - | |
| <i>Total Personnel</i> | 174,250 | | 171,169 | - | |
| 04-6130-69 Cap Outlay - Bldg, Struct, Other | | | | | |
| Construction Cost | \$ 547,619 | | \$ 503,524 | - | |
| Contingency (10%) | 46,512 | | \$ - | - | |
| <i>Total Capital Outlay</i> | 594,131 | | 503,524 | - | |
| TOTAL EXPENDITURES | \$ 768,381 | | \$ 674,693 | - | |
| <hr/> | | | | | |
| TOTAL FINANCING SOURCES OVER EXPENDITURES | \$ - | \$ - | \$ - | - | |

Notes:

Town of Granite Quarry, North Carolina
Capital Project Ordinance # **2023-01**
Transformational Project
Inception 1/9/2023

| | Amended Project Authorization | Encumbered | Total To Date | Projected by Completion (Variance) | Notes |
|---|-------------------------------------|-----------------------|-----------------------|--|-------|
| <u>FINANCING SOURCES</u> | | | | | |
| 08-3981-96 Transfer from General Fund | 959,917 | | 460,196 | 499,721 | |
| <i>Total Financing Sources</i> | <u>959,917</u> | | <u>460,196</u> | <u>499,721</u> | |
| TOTAL REVENUES AND OTHER FINANCING SOURCES | <u>959,917</u> | | <u>460,196</u> | <u>499,721</u> | |
| <u>EXPENDITURES</u> | | | | | |
| 08-4930-18 Professional Services | | | | | |
| Pre-Development Services | 26,753 | - | 26,753 | - | |
| Civic Park "Option 1" Improvements | 43,678 | - | 43,678 | - | |
| Civic Park Master Plan | 55,075 | - | 55,075 | - | |
| Civic Park Survey | 45,000 | 1,545 | 43,455 | 1,545.00 | |
| Civic Park Design | 299,175 | 272,343 | 26,832 | 272,343.00 | |
| Attorney Fees | 2,573 | | 2,573 | - | |
| <i>Total Personnel</i> | <u>472,253</u> | <u>273,888</u> | <u>198,365</u> | <u>273,888.00</u> | |
| 08-4930-29 Supplies & Equipment | 2,000 | - | 314 | 1,686.00 | |
| <i>Total Supplies & Equipment</i> | <u>2,000</u> | <u>-</u> | <u>314</u> | <u>1,686.00</u> | |
| 08-4930-58 Cap Outlay - Construction | | | | | |
| Feasibility Study | 15,000 | - | 15,000 | - | |
| Civic Park Parking Lot | 205,677 | - | 205,677 | - | |
| Civic Park Construction | 140,665 | - | - | 140,665.00 | |
| | <u>361,342</u> | <u>-</u> | <u>220,677</u> | <u>140,665.00</u> | |
| 08-4930-97 Contingency | 14,322 | - | - | 14,322.00 | |
| <i>Total Construction</i> | <u>14,322</u> | <u>-</u> | <u>-</u> | <u>14,322.00</u> | |
| 08-9840-96 Transfer to TAP Project Fund | 110,000 | - | 40,840 | 69,160.00 | |
| <i>Total Transfers</i> | <u>110,000</u> | <u>-</u> | <u>40,840</u> | <u>69,160.00</u> | |
| TOTAL EXPENDITURES | <u>959,917</u> | <u>273,888</u> | <u>460,196</u> | <u>499,721</u> | |
| TOTAL FINANCING SOURCES OVER EXPENDITURES | - | \$ - | - | - | |

Notes:

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2023-03
Transportation Alternatives Program Project
Inception 2/13/2021

| | Project Authorization | Encumbered | Total To Date | Projected by Completion (Variance) | Notes |
|--|--------------------------|-----------------|---------------|--|-------|
| <u>REVENUES</u> | | | | | |
| 09-3450-36 Transportation Alternatives Program Funds | 440,000 | | 50,861 | 389,139 | |
| <i>Total Revenues</i> | 440,000 | | 50,861 | 389,139 | |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 09-3984-96 Transfer from Transformational Projects | 110,000 | | 40,840 | 69,160 | |
| <i>Total Other Financing Sources</i> | 110,000 | | 40,840 | 69,160 | |
| TOTAL REVENUES AND OTHER FINANCING SOURCES | 550,000 | | 91,701 | 458,299 | |
| <u>EXPENDITURES</u> | | | | | |
| 09-4511-18 Professional Services | 75,000 | 11,220 | 63,576 | 204 | |
| <i>Total Personnel</i> | 75,000 | 11,220 | 63,576 | 204 | |
| 09-4511-58 Cap Outlay - Construction | 452,500 | - | - | 452,500 | |
| 09-4511-97 Contingency | 22,500 | - | - | 22,500 | |
| <i>Total Construction</i> | 475,000 | - | - | 475,000 | |
| TOTAL EXPENDITURES | 550,000 | 11,220 | 63,576 | 475,204 | |
| <hr/> | | | | | |
| TOTAL FINANCING SOURCES OVER EXPENDITURES | - | (11,220) | 28,125 | (16,905) | |

Notes:

Town of Granite Quarry, North Carolina
Capital Reserve Fund
Inception 7/1/2023

| | Amended Authorization | Total To Date |
|--|--------------------------|---------------|
| <u>FINANCING SOURCES</u> | | |
| 02-3981-96 Transfer from General Fund | 76,000 | 76,000 |
| <i>Total Other Financing Sources</i> | 76,000 | 76,000 |
| <i>TOTAL REVENUES AND OTHER FINANCING SOURCES</i> | 76,000 | 76,000 |
| <u>EXPENDITURES</u> | | |
| 02-4190-54 Cap Outlay - Dump Truck | - | - |
| 02-4260-58 Cap Outlay - Town Hall | 76,000 | - |
| 02-4340-54 Cap Outlay - Fire Truck | - | - |
| <i>Total Capital Outlay</i> | 76,000 | - |
| <i>TOTAL EXPENDITURES</i> | 76,000 | - |
| <i>TOTAL FINANCING SOURCES OVER EXPENDITURES</i> | - | 76,000 |

Notes:

Unassigned Fund Balance:

**These amounts are estimates only and intended to give an indication
of the fiscal health of Unassigned Fund Balance.*

| | |
|--|---------------------|
| Unassigned Fund Balance as of 7/01/24 | 3,425,822 |
| Revenues to date | 3,402,896 |
| Expenses to date | (3,172,978) |
| Revenues over Expense to date | 229,918 |
| Less Encumbered | (43,200) |
| Less Restricted: | |
| Powell Bill | - |
| Reserved by State Statute | (390,449) |
| Total Restricted | (390,449) |
| Less Committed: | |
| Transformational Project CPO | (491,292) |
| Total Committed | (491,292) |
| Unassigned Fund Balance at Month End | \$ 2,730,799 |

Interest on Investments by Month FY 2024-2025

| Acct# | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | Interest YTD | Invested Balance |
|-------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-----|------|-------------------|------------------------|
| Money Market Accounts: | | | | | | | | | | | | | | |
| XX9011 | 27 | 29 | 25 | 27 | 27 | 27 | 29 | 25 | 26 | - | - | - | 243 | 54,086.66 |
| XX1186 | 32 | 34 | 29 | 32 | 30 | 33 | 34 | 29 | 30 | - | - | - | 284 | 63,380.93 |
| | 59 | 63 | 54 | 60 | 58 | 60 | 64 | 54 | 56 | - | - | - | 527 | \$ 117,467.59 |
| NC Capital Management Trust: | | | | | | | | | | | | | | |
| XX4319 | 14,039 | 13,777 | 15,428 | 15,074 | 13,390 | 13,373 | 12,389 | 11,294 | 12,488 | - | - | - | 121,252 | 3,486,709.44 |
| | 14,039 | 13,777 | 15,428 | 15,074 | 13,390 | 13,373 | 12,389 | 11,294 | 12,488 | - | - | - | 121,252 | \$ 3,486,709.44 |
| Totals | | | | | | | | | | | | | \$ 121,779 | \$ 3,604,177 |

| | |
|--|---------------------|
| Total Invested Balance | \$ 3,604,177 |
| Cash Balance at Month End | \$ 307,262 |
| Minus Outstanding Transactions at Month End | \$ (23,793) |
| Total Reconciled Cash Balance | \$ 283,469 |
| Total Available Funds | \$ 3,887,646 |

Agenda Item Summary

Regular Meeting

April 14, 2025

Agenda Item **2D**

Summary:

The Community Appearance Commission has recommended the attached Rules of Procedure for adoption. They were approved unanimously by the Commission at the March meeting.

Attachment:

- Community Appearance Commission Rules of Procedure *Draft*

Action Requested:

Motion to adopt the drafted Community Appearance Commission Rules of Procedure.

CAC Rules of Procedure

Motion Made By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Second By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

For:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Against:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

In case of tie:

Mayor Brittany Barnhardt

For ☐

Against ☐

RULES OF PROCEDURE GRANITE QUARRY COMMUNITY APPEARANCE COMMISSION

PART I COMMUNITY APPEARANCE COMMISSION

There is hereby created and established the town Community Appearance Commission, hereinafter referred to as “Commission”.

PART II OBJECTIVE AND PURPOSE

The objective and purpose of the Commission is:

- (1) To make studies of the visual characteristics and problems of the town, including surveys and inventories of an appropriate nature, and to recommend standards and policies of design for the entire area, any portion or neighborhood thereof, or any project to be undertaken.
- (2) To initiate, promote and assist in the implementation of programs of general community beautification in the town.
- (3) To seek to coordinate the activities of individuals, agencies and organizations, public and private, whose plans, activities and programs bear upon the appearance of the town.
- (4) To provide leadership and guidance in matters of area or community design and appearance to individuals, and to public and private organizations and agencies.
- (5) To prepare both general and specific plans for the improved appearance of the town. These plans may include the entire area or any part thereof, and may include private as well as public property. The plans shall set forth desirable standards and goals for the aesthetic enhancement of the town or any part thereof within its area of planning and zoning jurisdiction, including public ways and areas, open spaces, and public and private buildings and projects.
- (6) To request from the proper officials of any public agency or body, including agencies of the state and its political subdivisions, its plans for public buildings, facilities, or projects to be located within the town or its area of planning and zoning jurisdiction.
- (7) To review these plans and to make recommendations regarding their aesthetic suitability to the appropriate agency, or to the Planning Board or the Town Council. The Commission shall review all plans in a prompt and expeditious manner, and all recommendations of the Commission with regard to any public project shall be made in writing. Copies of the recommendation shall be transmitted promptly to the Planning Board or the Town Council.

- (8) To formulate and recommend to the Town Council the adoption or amendment of ordinances, including the zoning ordinances, subdivision regulations, and other local ordinances regulating the use of property that will, in the opinion of the Commission, serve to enhance the appearance of the town and its surrounding areas.
- (9) To direct the attention of town officials to needed enforcement of any ordinance that may in any way affect the appearance of the town.
- (10) To seek voluntary adherence to the standards and policies of its plans.
- (11) To enter, in the performance of its official duties and at reasonable times, upon private lands, with the property owner's permission, and make examinations or surveys.
- (12) To promote public interest in and an understanding of its recommendations, studies and plans, and to that end to prepare, publish and distribute to the public such studies and reports as will, in the opinion of the Commission, advance the cause of improved municipal appearance.
- (13) To conduct public meetings and hearings, giving reasonable notice to the public thereof.

PART III MEMBERSHIP

All members shall be residents of the town's planning and zoning jurisdiction at the time of appointment. The Commission will be composed of seven members appointed by the Town Council.

- (1) Where possible, appointments shall be made in such a manner as to maintain on the Commission at all times a majority of members who have had special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely related field.
- (2) Initially, members shall be appointed for three-year staggered terms, expiring on July 31 of the appropriate term of appointment. All subsequent appointments, except to fill a vacancy, shall be for three-year terms.
- (3) Members of the Commission shall serve without pay but may be reimbursed for actual expenses incidental to the performance of their duties within the limits of funds available to the Commission.

PART IV ORGANIZATION OF THE COMMISSION

The commission, within thirty (30) days of its appointment, shall meet and elect a chairman, vice-chairman, and a secretary; the latter officer need not be a member of the commission. It shall also adopt bylaws to govern the conduct of its business.

The commission shall maintain a record of its members' attendance, its actions, findings and recommendations, which record shall be open to the public.

A quorum of a simple majority of seated members minus any current vacancies shall be necessary to take any official action.

PART V ATTENDANCE

In order for the Community Appearance Commission to carry out its duties and responsibilities, it is necessary for all members to attend meetings. If any member is absent for three (3) consecutive regular meetings, the Chairman may direct the Secretary to notify such member in writing of their absences and if such member fails to attend the next regular meeting, the Community Appearance Commission, by a majority vote of the remaining members, may request that the position be vacated and that a replacement be made by the Town Council.

PART VI ADVISORY COUNCIL AND COMMITTEES

The Commission may establish an advisory council when, in the judgment of the Commission, such a council will be an aid to the performance of its duties. However, the Commission shall not delegate to such advisory council any of its official powers and duties. In addition, the Commission may, from its own membership, establish any temporary or permanent committees needed to assist it in the study of specific questions and problems.

PART VII STAFF, TECHNICAL SERVICES

The Commission may recommend to the Council suitable arrangements for the procurement or provision of staff or technical services for the Commission.

PART VIII
ADOPTION AND AMENDMENT

These rules may, within the limits allowed by law, be amended at any time by an affirmative vote of a majority of the voting members of the Commission, provided that such amendment be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken.

Adopted this 12th day of March, 2025.



Melissa Marr, Chair

Ratified by Town Council:

ADOPTED on this the _____ day of _____, 2025.

Brittany H. Barnhardt, Mayor

Aubrey Smith, Town Clerk

Agenda Item Summary

Regular Monthly Meeting

April 14, 2025

Agenda Item **2E**

Summary

Community Appearance Commission

Town resident Kate Schell has applied for the Community Appearance Commission. CAC members have met and worked with the applicant over the last year at numerous town events. The recommendation is that the applicant be appointed as an Alternate member to count towards but not against the CAC's numbers for quorum.

Action Requested:

Motion to appoint Kate Schell to the Community Appearance Commission as an alternate member until a vacancy occurs.

Appointment Recommendation

Motion Made By:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

Second By:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

For:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

Against:

Doug Shelton ☐

John Linker ☐

Laurie Mack ☐

Rich Luhrs ☐

In case of tie:

Mayor Brittany Barnhardt

For ☐

Against ☐

SUMMARY

TO: Town Council
FROM: Town Clerk Aubrey Smith
RE: **Summary of Application Review**
DATE: 4/2/2025



The current Committee Membership Recruiting and Appointment Policy, adopted by the Town Council 9/8/2020, directs the Clerk or designee to conduct an administrative review of an application, comparing with:

- Any ordinance requirements for qualifications;
- The current compositions of the applicable committee's membership for diversity of backgrounds and residence locations with a goal of fair representation of the town's jurisdiction.

Requirements

The current qualifications for the Community Appearance Commission are residency requirements for the seats to be filled by town residents and the stated desire for ETJ representation.

The current Community Appearance Commission membership consists of the following:

- 6 filled Town seats 0 vacant Town seat
- 1 filled ETJ seat 0 vacant ETJ seats
- The request is being made that Kate Schell be appointed as an alternate to count towards but not against the Commission's numbers for quorum.

Diversity of Backgrounds

The current Community Appearance Commission members have a wide variety of background experience and/or occupations including:

- Owner of accounting company
 - Owner of construction company, development company, and realty company
 - Retired school administrator with a working knowledge of grant writing
 - Former healthcare supervisor
 - Parenting programs coordinator with a background in research, purchasing, and bookkeeping
 - Healthcare administrator with experience as an HOA president
 - Retired train engineer with experience in fire service and landscaping.
- Mrs. Schell is a scheduling and timekeeping manager with experience leading events. She currently volunteers on the Events Committee and participates in town activities.

Diversity of Residence Locations

- Mrs. Schell is a resident of the Town and lives on North Walnut Street.

The residences of the current Community Appearance Commission members are located on the following streets:

- | | |
|-------------------------|---------------------|
| • Hillcrest Ridge Drive | • Meadow Wood Drive |
| • Fish Pond Road | • Legion Street |
| • North Main Street | • Spruce Street |
| • Pine Hill Drive | |

Town of Granite Quarry
Town Manager's Report
March 2025



- We had our pre-application meeting with the Cannon Foundation to apply for funds for the Civic Park Improvements. We have been told we can move forward with the request; the application is due by March 13th with a June award month. We are asking for \$200,000 in funding for phase 1. More to follow as available.
- The Planning Board / ZBA met on 3/3/25. The only business conducted was the ZTA on stormwater permitting changes, these changes would take local review of stormwater plans back to NCDEQ as opposed to a subcontracted engineer. Also, in addition, changing the setback in the C-85 district from 24 feet to 8 feet due to the size of right of way on the 85 corridor. This passed unanimously for recommendation to the Town Council.
- Staff have been working on end-of-year projections and presented those at the 3/27/25 budget session. Direction was given to the manager to work on using the surplus from the current fiscal year to fund projects that are being asked for in the next fiscal year.
- The manager and planning staff met with the owner of Balfour Quarry and listened to potential plans to develop the property. He is looking to partner with the town to make his dreams a reality. He is preparing a presentation for an upcoming Town Council meeting.
- I had a call with a Woodson Foundation board member about the grant that we applied for. This was the next step in getting the Civic Park presented to their full board for determination in the upcoming months. She loved the project and felt good about our chances. The request for this one was \$50,000.
- Chief Taylor has created an online form for citizens that need a copy of a police report or routine house checks if they are out of town. This will allow citizens from both Granite Quarry and Faith to electronically file the forms without visiting the PD and specifically calling an officer for assistance. The link can be found here [Granite Quarry, NC > Departments > Police Department](#)
- Colton and the Public Works staff worked most of the month of March finishing up spring park tune ups. Mulch has been installed, and seasonal bathrooms are now open for the season.
- I have put together an RFQ for on-call engineering firms, this will allow us to use more than one engineer, and we have not bid this out in a while. With the projects that are

coming up, it makes sense to have the RFQ process completed and obviously at no cost to the town unless we give them a task.

- Chief Taylor and local agencies ran a traffic enforcement event recently in Granite Quarry and Faith. This was a successful event and over 80 violations with enforcement action were given.
- Chief Taylor has wrapped up a speeding data study for Crowell Ln as discussed in an earlier update of concerns from residents over speeding. Public Works added a couple of speed limit signs, and we put the radar sign out to get data and will share that with the concerned residents. The study concluded that there were not any major concerns in relation to speeding, and it does seem that delivery companies are the biggest violators when it does happen. Chief Taylor is working to address that with those companies.
- Planning staff have fielded several pre-application meetings for potential industrial building growth, and we hope to have more of these soon!
- Staff have fielded many calls over garbage cans being left at the street. The town ordinance states that cans must be removed from the streetside after garbage collection. Code enforcement is working to get awareness out and correct the issues.
- The new Circle K opened at Rowan Summit on 3/31/25. The mayor and several staff members were able to attend and show support. Debbie is working to schedule a ribbon cutting towards the end of April. More to come when I have the official date and time.

Agenda Item Summary

Regular Meeting

April 14, 2025

Agenda Item 5

Summary:

Staff will present the proposed Zoning Text Amendment to repeal and replace Article 19 of the Granite Quarry Development Ordinance and make changes to Article 16 sections 16.2-12, 16.2-14, 16.2-17, and 16.2-20.

Attachments:

- Ordinance ZTA-2025-04-14 *as recommended by PB*

Action Requested:

Motion to adopt Ordinance ZTA 2025-04-14 to amend the Granite Quarry Development Ordinance.

Zoning Text Amendment

Motion Made By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Second By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

For:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Against:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

In case of tie:

Mayor Brittany Barnhardt

For ☐

Against ☐

AN ORDINANCE AMENDING
THE “GRANITE QUARRY DEVELOPMENT ORDINANCE”
OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA

Ordinance Number ZTA-2025-04-14

WHEREAS, on June 30, 2023, the Town Council’s newly adopted Granite Quarry Development Ordinance, also known as the GQDO, became fully effective; and,

WHEREAS, the amendment of the GQDO to periodically update administrative procedures and from time to time refine certain policies is both consistent with the adopted *Town Plan 2040* by continuing to meet the adopted goals of *Town Plan 2040* emphasizing *Goal 1: Maintain Small-Town Character*, and *Goal 4: Foster Managed Growth* while striving to create a balanced economic environment for local businesses, and civic entities; then,

THEREFORE, BE IT ORDAINED by the Town Council that the Granite Quarry Development Ordinance be amended as follows:

PART 1. Article 19 – Stormwater” is hereby repealed and replaced to read:

“STORMWATER PROTECTION

19.1 Purpose and Authority, Adoption of State & Federal Standards by Reference

The purpose of this Article is to protect, maintain and enhance the public health, safety, environment and general welfare by incorporating the applicable requirements of the State of North Carolina and United States Army Corps of Engineers rules establishing minimum requirements and procedures to control the adverse effects of issues related to increased stormwater runoff and nonpoint and point source pollution, buffer protection, and illicit discharges into municipal stormwater systems. It has been determined that proper management of construction-related and post-Development stormwater runoff, illicit discharges, and buffer protection will minimize damage to public and private property and infrastructure; safeguard the public health, safety, and general welfare; and protect water and aquatic resources. This Article applies to all properties within the Town of Granite Quarry and its extraterritorial jurisdiction, regardless of whether the property is currently being “developed” or not.

The Town Council of the Town of Granite Quarry is authorized to adopt this Article pursuant to North Carolina law, including but not limited to Article 14, Section 5 of the Constitution of North Carolina; North Carolina General Statutes §143-214.7 and rules promulgated by the Environmental Management Commission thereunder; Session Law

2004-163; Chapter §160A, §§ 174, 185; as well as Chapter §113A, Article 4 (Sedimentation Pollution Control); Article 21, Part 6 (Floodway Regulation); Chapter §160D (Local Planning and Development Regulation).

19.2 Findings

It is hereby determined that:

19.2-1 Development and Re-Development alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, soil erosion, stream channel erosion, nonpoint and point source pollution, and sediment transport and deposition, as well as reducing groundwater recharge;

19.2-2 These changes in stormwater runoff contribute to increased quantities of water-borne pollutants and alterations in hydrology that are harmful to public health and safety as well as to the natural environment; and

19.2-3 These effects can be managed and minimized by applying proper design and well-planned controls to manage stormwater runoff from Development sites.

19.2-4 Therefore, the Town of Granite Quarry Town Council adopts the aforementioned water quality and quantity regulations of state and federal law regarding control of stormwater runoff and discharge making violation of said regulations and/or provisions of any agreement, permits, etc. issued by the state for any development within the Town a violation of this Ordinance subject to the enforcement provisions of Article 23 herein.”

PART 2. Article 16 – Subdivisions, Section 16.2-12 is hereby repealed and replaced to read:

“Storm-water management.

(A.) Design of the stormwater management system shall be consistent with the Town of Granite Quarry’s storm-water regulations, as contained Article 19 of this Ordinance.

(B.) The stormwater management system design shall comply with the specifications set forth NCDEQ and the Town of Granite Quarry Technical Standards & Specifications Manual.”

PART 3. Article 16 – Subdivisions, Section 16.2-14 is hereby repealed and replaced to read:

“Buffer Strips – Streams. Buffer strips shall be provided along perennial streams as required by the United States Army Corps of Engineers.”

PART 4 Article 16 – Subdivisions, Section 16.2-17 is hereby repealed and replaced to read:

“Utilities - Water and Sewer Systems.

- (A) Connection to System Required. Any development which has Salisbury-Rowan Utilities (SRU) or other public water and/or sewer system lines available shall be required to extend the public water and/or sewer system throughout the development to each lot located therein. All required line extensions shall include appropriate valves, hydrants, taps, service, manholes, lift stations, pumps and clean outs to the property line of each lot as required by SRU.

In any case where a public water and/or sewer system intended to serve more than two (2) lots is proposed to be installed in a development as part of the plan approval process, such system shall be considered to be a required improvement within the context of the Section regardless of whether such a system is an extension of the Town system or not and such system shall be required to be installed by the developer. This requirement includes both facilities within the development and off-site facilities which are essential to providing the service to the property.

Where public sanitary water and sewer are not available as defined in (B) below, structures shall be connected to an approved private water supply and sewage disposal system.

- (B) RESERVED.

- (C) Exemption from Extension of Lines. In the event the Town, for whatever reason, elects not to allow water and/or sewer service extension to a development, then the developer is not required to extend such services.

- (D) Oversized Water and Sewer Facilities. The Town may, in order to serve future development, require the developer to install certain oversized water and sewer improvements and/or to increase such improvements to a size and/or extent beyond that necessary for the needs created by the subdivision. In such cases, the Town shall enter into a Development Agreement to reimburse the developer for the oversizing and/or extension based upon rates as agreed to by the Town.

- (E) Annexation Required. In any case where a new development connects to the SRU water and/or sewer system, such development shall be voluntarily annexed into the Town prior to the approval of a final plat, for a subdivision, or the issuance of a Zoning Permit, where the subdivision of land is not involved.

- (F) Installation Requirements. All water and sewer extensions for new development inside or outside the corporate limits will be made by licensed contractors. No water or sewer line may be connected to the system of the SRU unless such line properly designed and constructed to service the properties intended to be served directly by such line and of a size and design sufficient to accommodate any necessary expansion of the water and sewer system to serve other properties, including fire protection.

SRU shall own and control any and all water and sewer lines and related facilities connected to and serviced by its water or sewer system.

Because the extension of water or sewer lines to certain properties benefits the owners of such properties by raising property values, the cost of such extension shall be borne by the developers of such properties as provided in this article except in instances when the Town Council makes a determination that the Town is obligated to extend such utilities when it determines that it is the best interest of the Town to do so. In making such a conclusion, it must be demonstrated by the developer to the Town Council that ad valorem taxes to be gained by the Town from the properties which will be served by the proposed utilities will over a five (5) year period exceed the cost incurred by the Town for making such utility extensions.

Additional requirements regarding sizes and installation methods are available from the SRU, Public Works Department and/or the Town Engineer.

- (G) Extensions Required by State Law and Emergency Situations. To comply with municipal obligations by state statutes, or in cases of emergency where it is found to be in the public interest or necessary to protect the public health, the Town may authorize extensions of water or sanitary sewer into specific areas.”

- (H) RESERVED.

- (I) RESERVED.

- (J) Extensions to New Development. Any person desiring to install any water or sewer line for new developments within the Town’s service area to be connected to and served by the water and sewer system of the SRU shall make application on forms provided by the SRU and shall furnish such information or exhibits as are required by such application forms.

Such application for extension, whenever possible, shall be made simultaneously with the appropriate Development Review Process for the type of development proposed.

The applicant shall submit engineering plans, profiles and specifications for such water main or sewer line, including those for any required fire hydrants, valves, manholes, sewer lift stations, force mains or other appurtenances necessary in connection therewith, to the SRU and the Town. All plans shall bear the seal of a registered professional engineer. See Article 7.

(K) Denial of Extension. The SRU may independently choose not to approve any contract for the installation of any water main or sewer line to be connected to and served by its water or sewer system if in its judgement, the projected volume of water that would be used by any properties to be serviced thereby would unduly burden the available water supply or sewage treatment capacity of the SRU, or it would not be feasible or otherwise suitable for the SRU to commit itself to such cost.”

PART 5. Article 16 – Subdivisions, Section 16.2-20 is hereby repealed and replaced to read:

“Buffering Requirements. Proposed residential subdivisions adjacent to established non-residential development shall establish, along its entire contiguous boundary a Type “B” buffer as defined in Article 11.”

PART 6. Article 3 – Definitions is hereby amended to insert the abbreviation and meaning of such abbreviation to read “SRU – Salisbury-Rowan Utilities”

PART 7. Article 8 – Districts, Section 8.4-8(E)(2) is hereby amended to revise the “Minimum Street Setback from r/w of Interstate Hwy 85” from “24” to “8”.

PART 8. This Ordinance shall become effective at 12:01 AM EST on April 15, 2025.

ADOPTED on this the 14th day of April 2025.

s/ _____

Brittany H. Barnhardt, Mayor

s/ _____

Aubrey Smith, Town Clerk

Agenda Item Summary

Regular Meeting

April 14, 2025

Agenda Item 6

Summary:

At the March budget meeting the Council discussed moving funds from the Special Projects line to complete cosmetic upgrades in the front office.

Purpose:

To increase Public Works – Maint & Repair – Bldgs/Grounds (01-4190-24) and decrease Governing Body – Special Projects (01-4110-60) in the amount of \$8,472 for cosmetic upgrades to hallway and front office walls.

Attachments:

- Budget Amendment FY24-25 #8

Action Requested:

Motion to approve Budget Amendment FY24-25 #8 as presented.

Budget Amendment

Motion Made By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Second By:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

For:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

Against:

| | |
|--------------|--------------------------|
| Doug Shelton | <input type="checkbox"/> |
| John Linker | <input type="checkbox"/> |
| Laurie Mack | <input type="checkbox"/> |
| Rich Luhrs | <input type="checkbox"/> |

In case of tie:

Mayor Brittany Barnhardt

For ☐

Against ☐

**FISCAL YEAR 2024-2025
BUDGET AMENDMENT REQUEST #8**

April 14, 2025

PURPOSE: To increase Public Works – Maint & Repair – Bldgs/Grounds (01-4190-24) and decrease Governing Body – Special Projects (01-4110-60) in the amount of \$8,472 for cosmetic upgrades to hallway and front office walls.

General Fund – Fund 01

Expenses:

| <u>GL Acct #</u> | <u>Account Description</u> | <u>Increase (Decrease):</u> |
|--------------------------|---|------------------------------------|
| 01-4190-24 | Public Works – Maint & Repair – Bldgs/Grounds | \$ 8,472 |
| 01-4110-60 | Governing Body – Special Projects | (\$ 8,472) |
| Total Increase/Decrease: | | \$ 0 |

The above Budget Amendment was approved / denied by the Manager or Board on _____.

Brittany H. Barnhardt, Mayor

Shelly Shockley, Finance Officer



Police Department Personnel Salary Adjustments Summary

In summary, staff have been working over the previous months to gather information on public safety pay in other local municipalities that are in our peer group. All pay rates were taken into consideration and figured into averages to assure that Granite Quarry public safety pay is addressed in the upcoming FY25/26 budget. During the last budget session on 3/27/25, the Town Council directed the Town Manager to work to provide how much cost would be involved in moving forward immediately with the recommended changes in the Police Department due to a surplus in budget, mainly due to a shortage of full-time officers. The recommendations below will allow our current staff to increase to market range and move our hiring rate to a more attractive rate that we feel will help with recruitment. The illustration below shows the recommended percentage change per position, amount of increase per year, and amount to fund the remaining 5 pay cycles if Town Council chooses to do so. This change allows for an increase in hiring pay for a police officer to \$49,452.00 per year. This increase, along with the possibility of a 2.5%-5% probationary increase after 6 months and a \$2,000 hiring bonus, will help with recruitment efforts.

| | | | |
|--------------------------|-----|-----------|----------|
| Police Chief | 15% | 11,507.40 | 2,212.96 |
| Police Investigator | 10% | 5,192.50 | |
| Police Sergeant | 10% | 6,082.99 | 1,169.81 |
| Police Sergeant | 10% | 5,916.02 | 1,137.70 |
| Police Officer | 7% | 3,634.14 | 698.87 |
| Police Officer | 7% | 3,789.79 | 728.81 |
| Police Officer | 7% | 3,296.77 | 633.99 |
| Police Officer | 7% | 3,390.95 | 652.11 |
| Police Officer | 7% | 2,355.35 | 452.95 |
| Police Officer | 7% | 2,355.35 | 452.95 |
| Potential Police Officer | 7% | 2,355.35 | 452.95 |
| Potential Police Officer | 7% | 2,355.35 | 452.95 |
| | | 52,231.96 | 8,140.15 |

Mission Statement

Optimizing quality of life for our community by delivering exemplary municipal services and embracing quality growth consistent with our unique sense of place and granite character.



Police Vehicle Summary

At the budget session on 3/27/25, the Town Council asked the Town Manager to look at the current budget surplus in the Police Department and explore options for purchasing some of the capital items requested in the next FY budget. This included the replacement of 2 current vehicles due to mileage and age. After much research in finding the vehicles and actually being able to take delivery in this FY, Chief Taylor is working with a different upfit vendor to be able to get them in service faster. The recommended changes are shown below. This would be to purchase a 2025 Chevy Tahoe Interceptor (Chief Taylor), and a 2025 Chevy Silverado Police Rated (Sergeant McKinney), upfitted, decaled, and titled. Both vehicles can be delivered this week if the Town Council chooses. No formal budget amendment is required.

Current FY Payroll expected EOY after increases – \$455,075 surplus of \$153,881

Expected cost of 2 vehicles described upfitted \$148,000 (worst case scenario)

This will remove all capital outlay from the requested budget for next FY.

Mission Statement

Optimizing quality of life for our community by delivering exemplary municipal services and embracing quality growth consistent with our unique sense of place and granite character.

Patrol Vehicle (Administrative)

| <u>Description</u> | <u>Vendor</u> | <u>Cost</u> |
|---|----------------------|----------------------------|
| 2025 Chevrolet Tahoe 1FL/LS PPV 9C1 4WD CK10706 | Capital Chevrolet | \$ 53,006.98 |
| Registration | NC DMV | \$ 2,000.00 |
| Equipment Upfitting | Ilderton Dodge | \$ 20,000.00 |
| | | Total: \$ 75,006.98 |
| <u>Options:</u> | <u>Vendor</u> | <u>Cost</u> |
| APX6500 Enhanced Radio | Salisbury Radio Shop | \$ 6,890.25 |

Patrol Vehicle (Patrol)

| <u>Description</u> | <u>Vendor</u> | <u>Cost</u> |
|---|----------------------|----------------------------|
| 2025 Chevrolet Silverado 1500 4wd Crew Cab Police | Modern Chevrolet | \$ 49,458.36 |
| Registration | NC DMV | \$ 2,000.00 |
| Equipment Upfitting | Ilderton Dodge | \$ 20,000.00 |
| Decals | Harwood Signs | \$ 1,500.00 |
| | | Total: \$ 72,958.36 |
| <u>Options:</u> | <u>Vendor</u> | <u>Cost</u> |
| APX6500 Enhanced Radio | Salisbury Radio Shop | \$ 6,890.25 |

Health-First Municipality Proclamation Town of Granite Quarry, North Carolina

WHEREAS, the Town of Granite Quarry is committed to fostering a community where health and well-being are at the forefront of our mission, ensuring that all who live, work, and play here have access to opportunities that promote a vibrant, healthy lifestyle; and

WHEREAS, we recognize that a proactive approach to health—one that prioritizes prevention, education, and access to healthy choices—can reduce the burden of chronic diseases, improve quality of life, and create a thriving community; and

WHEREAS, the Town of Granite Quarry commits to being a Health-First Municipality by advocating for policies and initiatives that support:

- Active living through walkable neighborhoods, recreational spaces, and wellness programs;
- Access to nutritious foods by supporting local farmers, markets, and nutrition education;
- Mental well-being through community outreach, support networks, and stress reduction initiatives;
- Preventive healthcare and routine screenings for early detection and improved health outcomes;
- Environmental health efforts that ensure clean air, water, and sustainable practices;
- A culture of health equity, ensuring all residents have the resources needed to lead healthy lives;
- Workplace wellness programs that encourage employees to prioritize their health and well-being;
- Educational initiatives that promote lifelong healthy habits for children and families;
- Community partnerships to support access to healthcare, fitness opportunities, and health education;
- Tobacco cessation, prevention, and policy initiatives to reduce smoking and vaping, protect public health, and promote a tobacco-free community; and

WHEREAS, we acknowledge that investing in public health infrastructure and wellness initiatives strengthens our community and enhances the overall quality of life for all residents; and

WHEREAS, we recognize that a collective effort from individuals, businesses, and government is essential to building a healthier future.

NOW, THEREFORE, I, Mayor Brittany H. Barnhardt, by virtue of the authority vested in me by the laws of Granite Quarry, North Carolina, do hereby proclaim the Town of Granite Quarry as a Health-First Municipality, ensuring that health and wellness remain a priority for generations to come.

IN WITNESS WHEREOF, I have hereunto set my hand this 14th day of April, two thousand twenty-five.

Brittany H. Barnhardt, Mayor

ATTEST:

[seal]
Aubrey Smith, Town Clerk

Proclamation

Child Abuse Prevention Month 2025

WHEREAS, children are vital to our Town and State's future success, prosperity, and quality of life as well as being our most vulnerable assets; and

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Town Council and the citizens of Granite Quarry do hereby proclaim, **April 2025** as **Child Abuse Prevention Month** and call upon all Granite Quarry citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

ADOPTED this 14th day of April 2025.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Proclamation
56th Annual Professional Municipal Clerks Week
May 4 – 10, 2025

Whereas, the Office of the Professional Municipal Clerk is a time-honored and essential part of local government, serving communities throughout the world; and

Whereas, the Office of the Professional Municipal Clerk is one of the oldest public service positions, integral to the foundation and continuity of local governance; and

Whereas, Professional Municipal Clerks provide a vital link between citizens, local governing bodies, and various agencies at all levels of government; and

Whereas, Professional Municipal Clerks are committed to upholding principles of neutrality, impartiality, and equal service to all members of the community; and

Whereas, the Office of the Professional Municipal Clerk serves as the information hub for local government operations and community affairs; and

Whereas, Professional Municipal Clerks continuously strive to enhance the administration of their office by actively participating in educational programs, professional development opportunities, and the annual conferences of their state, provincial, county, and international associations; and

Whereas, it is fitting to recognize and celebrate the significant contributions and accomplishments of Professional Municipal Clerks;

Now, Therefore, I, Brittany H. Barnhardt, Mayor of Granite Quarry, do hereby proclaim the week of May 4 through May 10, 2025, as **Professional Municipal Clerks Week** and extend appreciation to our Professional Municipal Clerk, Aubrey Smith, along with all Professional Municipal Clerks, for their invaluable service and steadfast dedication to the communities they serve.

Proclaimed this 14th day of April, 2025.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Proclamation

NATIONAL NURSES WEEK 2025

WHEREAS, registered nurses in the United States constitute our nation's largest health care profession, and as of January 2025, North Carolina is home to 161,630 licensed RNs; and

WHEREAS, professional nursing is an indispensable component of patient safety and the quality of care in both hospital and community settings; and

WHEREAS, the demand for registered nursing services is projected to grow due to an aging population, emerging health challenges, advancements in medical technologies, and the expansion of home health care services; and

WHEREAS, addressing the health and well-being of nurses is crucial, as a healthy nursing workforce strengthens our economy, improves health systems, and ensures better outcomes for our communities; and

WHEREAS, the American Nurses Association has designated May 6–12, 2025, as National Nurses Week, with the theme "The Power of Nurses," recognizing the invaluable contributions and resilience of nurses worldwide.

NOW, THEREFORE, I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Town Council and the citizens of Granite Quarry do hereby proclaim May 6 through May 12, 2025 as **Nurses Week** in Granite Quarry and encourage all citizens to join in honoring the dedicated nurses who enhance the health and well-being of our community.

ADOPTED this 14th day of April 2025.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

April 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------------------|-------------------------------------|--|------------------------------------|---|
| | | 1 | 2 | 3 | 4 | 5 |
| | | Events Comm. 5:30pm | | | | Resident Mulch Giveaway 9am-12pm |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | Planning Board 6pm Board of Adjustment 6:15pm | | CAC 5:30pm Centralina Ex Brd 5pm | | | Litter Sweep 9-11am |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | Meet GQ Officials 4-6pm TC Mtg. 6pm | | | PIP Breakfast 7:30am Budget Wkshp 9am | Good Friday Town Offices Closed | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| Easter | | | CRMPO TAC 5:30pm | | | Arts in the Park 1-5pm |
| 27 | 28 | 29 | 30 | | | |
| | | City Vision Conf. | City Vision Conf. | City Vision Conf. | | |

May 2025

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------------------|--|---------------------------------------|---------------|-------------------|
| | | | | 1 | 2 | 3 |
| | | | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | Planning Board 6pm Board of Adjustment 6:15pm | Events Comm. 5:30pm | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | TC Mtg. 6pm | | CAC 5:30pm Centralina Brd of Delegates 5pm | PIP Breakfast 7:30am Dumpsters 9-3 | Dumpsters 9-3 | Dumpsters 8-12 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | Memorial Day Town Offices Closed | | CRMPO TAC 5:30pm | | | |